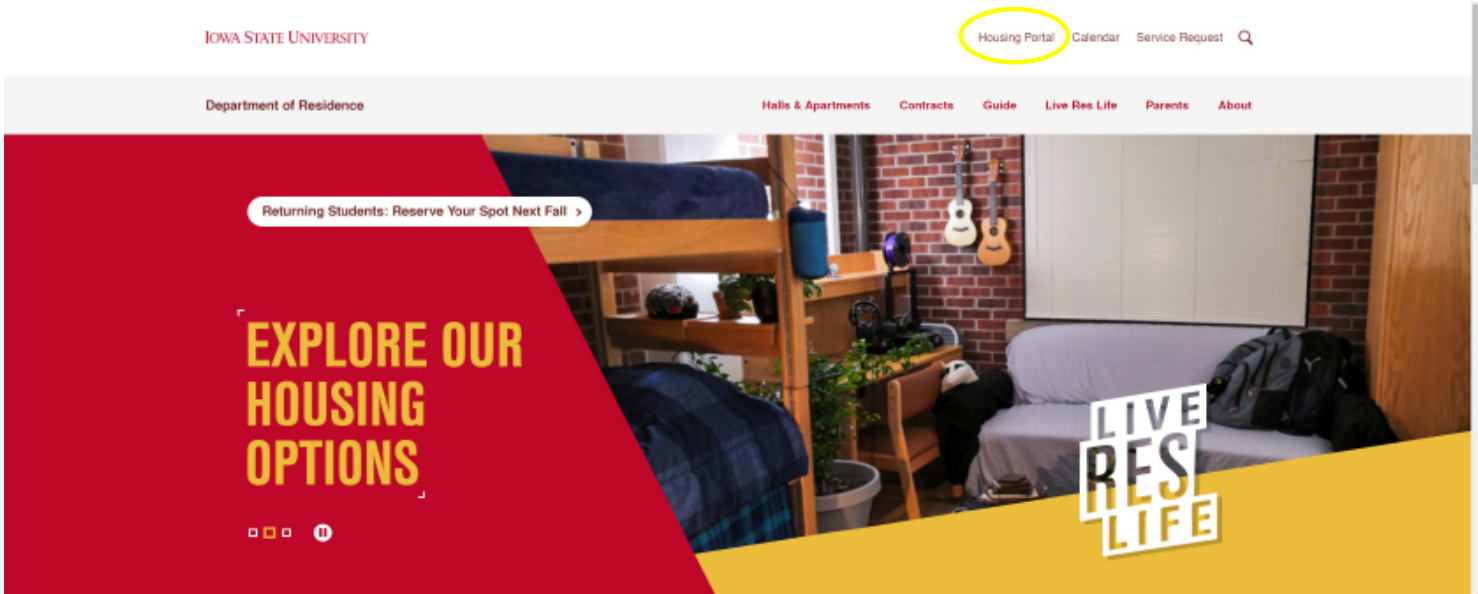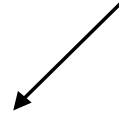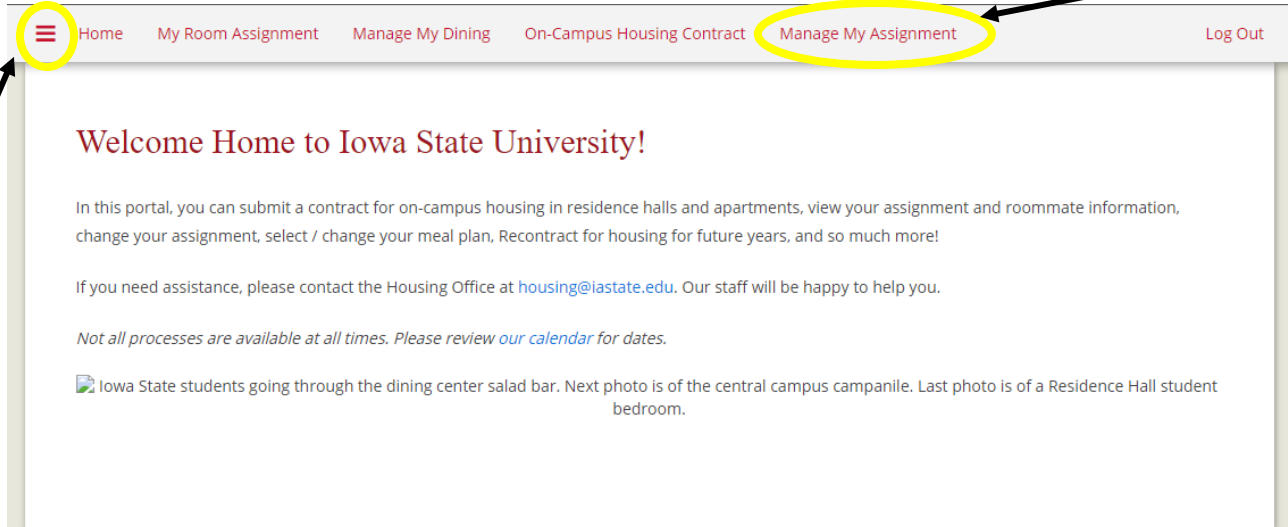# Manage My Assignment

1. Login to the StarRez Housing Portal. The login can be found in the upper right-hand corner of our website (housing.iastate.edu).

*Please login using your ISU Net-ID and password.

2. After logging in, select "Manage My Assignment" at the top of the page. If you are unable to see this option, select the symbol next in the upper left-hand corner.

Home   My Room Assignment   Manage My Dining   On-Campus Housing Contract   Manage My Assignment   Log Out

Welcome Home to Iowa State University!

In this portal, you can submit a contract for on-campus housing in residence halls and apartments, view your assignment and roommate information, change your assignment, select / change your meal plan, Recontract for housing for future years, and so much more!

If you need assistance, please contact the Housing Office at housing@iastate.edu. Our staff will be happy to help you.

Not all processes are available at all times. Please review our calendar for dates.

Iowa State students going through the dining center salad bar. Next photo is of the central campus campanile. Last photo is of a Residence Hall student bedroom.

Administrative Office | 212 B
Department of Res
IS

3. After selecting "Manage My Assignment," the portal should provide your current dorm information as shown below.
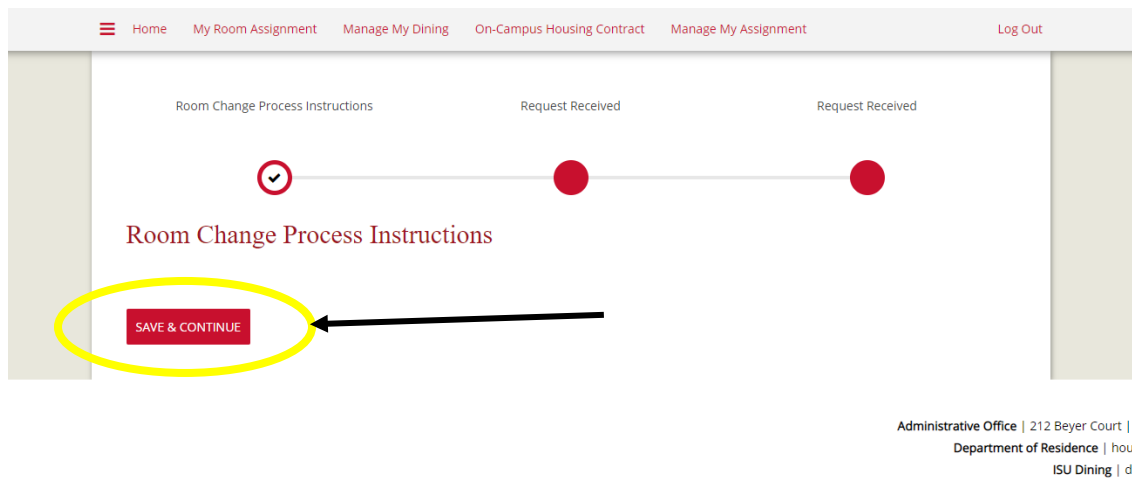

4. Then, select the down arrow on the drop-down box and click "Search for Available Rooms.

5. Select the Academic Term you are currently in (Fall 2024-Spring 2025).
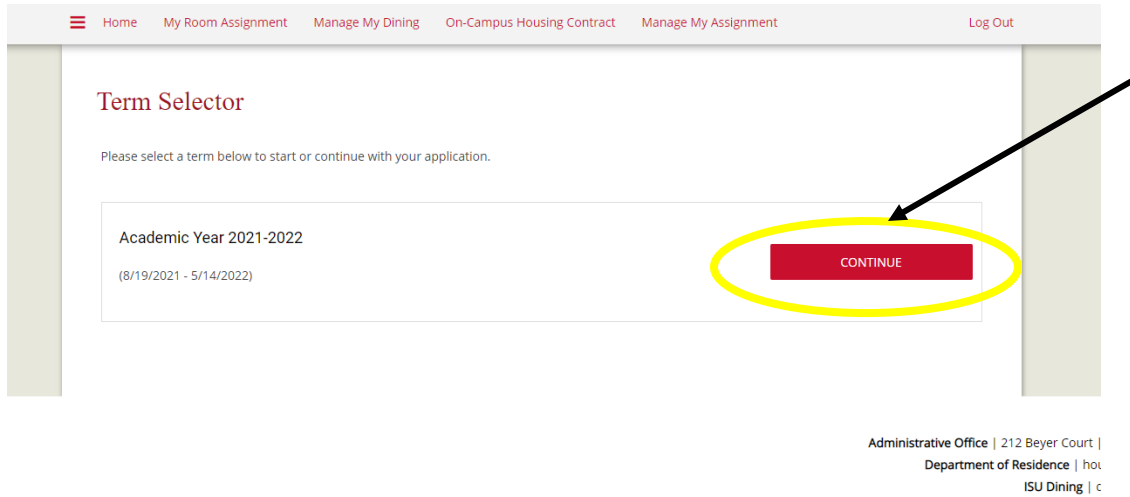
6. Read through the Room Change Process Instruction carefully. When you have finished, select "Save and Continue" at the bottom of the page.

7. After selecting "Save and Continue," the portal will provide you with available, eligible room spaces that you can select. These may differ depending on your age and the availability of the room preferences.

*Example: Student A wants to choose Frederiksen Court 36.
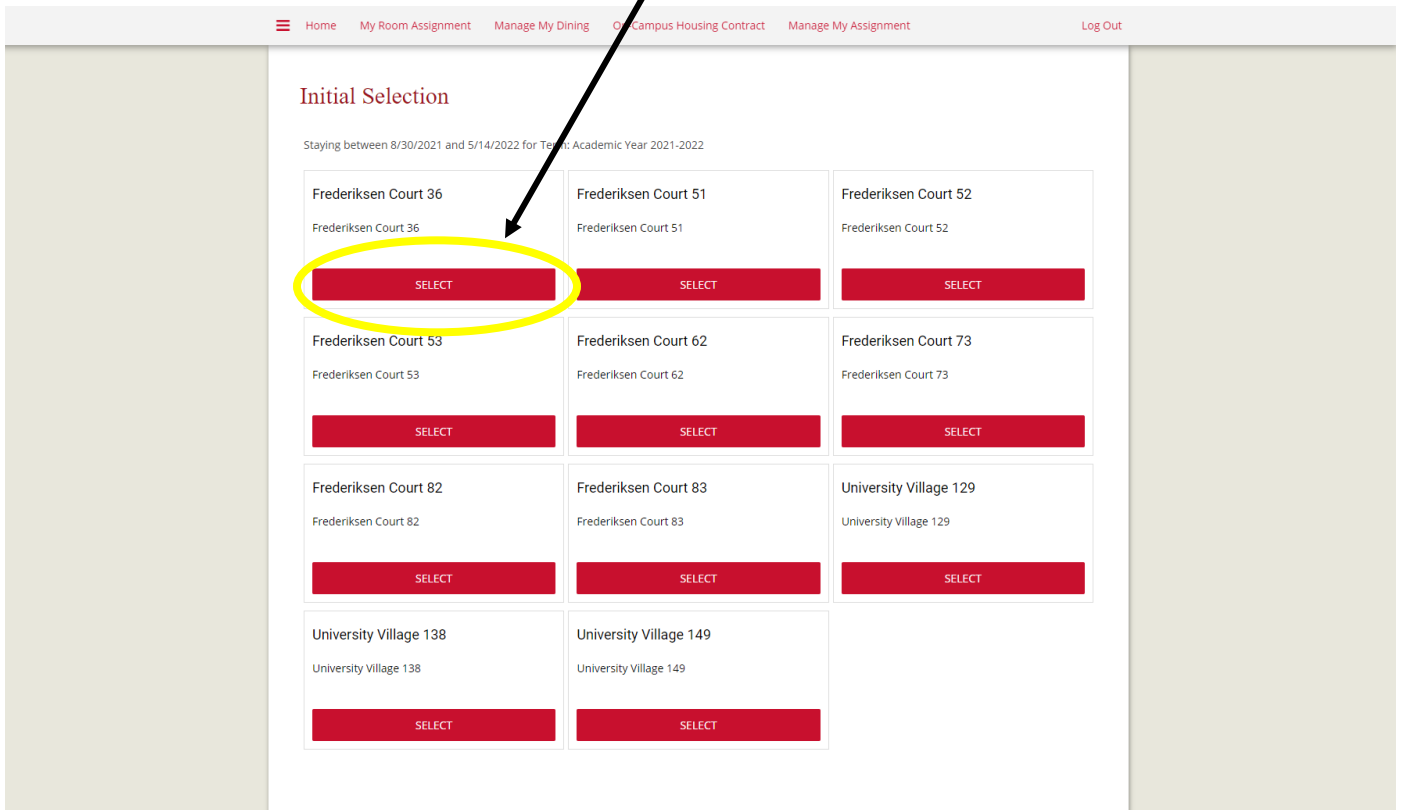
8. After selecting the room that you want, in order to request it <u>you need to enter the Room Space Code into the Request ID.</u>

*In this example, Student A is selecting bed space B in Frederiksen Court 3620. They have entered it into the "Room Space ID Request."

9. When you have finished Step 8, select "Save and Continue" at the bottom of the page. The portal will provide you with an overview of your request before you can submit. Please make sure the room you requested is correct before continuing.

Room Change Process Instructions   Request Received   Request Received

Request Received

The Room you requested is:
Room: FC-3620-B-2
House: BLDG 36
Building: Frederiksen Court 36

If this is correct, please click "Submit Request" at the bottom of the page.
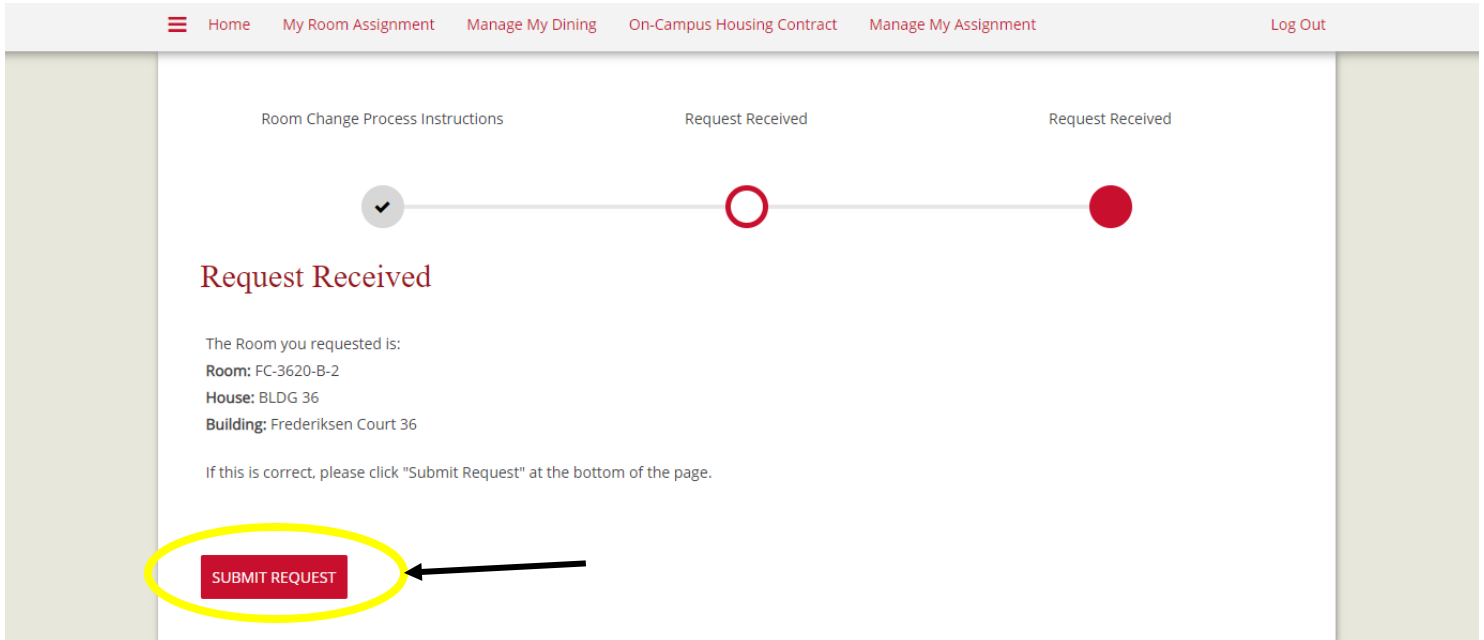
SUBMIT REQUEST

Administrative Office | 212 Beyer Court | 2419
Department of Residence | housing@
ISU Dining | dining@

10. After you hit "Submit Request," the portal will provide you with a confirmation that your room change request has been received.

Room Change Process Instructions   Request Received   Request Received

Request Received

SAVE & CONTINUE
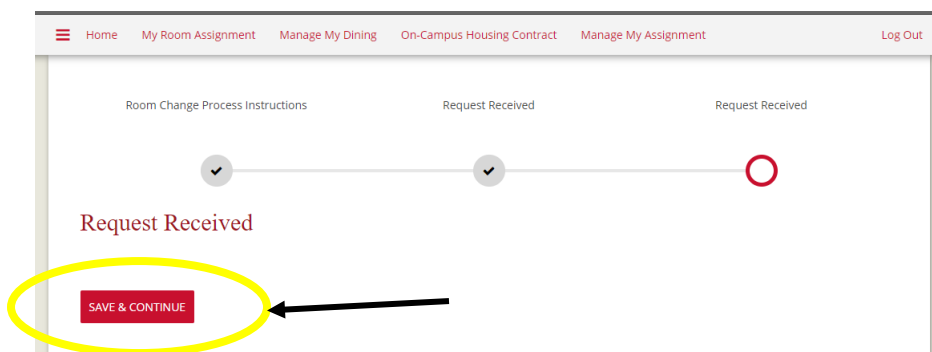
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