

2011-2012 Housing Contract Waiver Form

Updated: February 2011

Waivers are for contracted residents participating in a **University-recognized, for credit** program (student teaching, co-op, internship, or study abroad) or who will be away from campus due to medical issues or active military duty. Programs must be a **30+ miles** from campus to be exempt from the cancellation penalty.

Student Information - Please Print Clearly

Last Name: _____ First Name: _____ ISU ID#: _____
2012-2012 Hall / Bldg.: _____ House: _____ Room/Apt. #: _____
How can we contact you while you are away from campus?
E-mail: _____ Cell Phone: _____ Other: _____

Program Information

Program Name: _____ With Whom: _____
Start Date: _____ Return Date: _____
Program Address: _____

Waiver Term – All residents submitting a Waiver form must also cancel their housing contract in AccessPlus.

- Fall 2011 Semester Only Waiver** - I will be gone all or part of fall 2011 and will return to on-campus housing for spring 2012.
- I will not incur a cancellation penalty for fall 2011 so long as my program participation can be verified.
 - I understand that I am expected to return to on-campus housing for the spring 2012 semester to fulfill the remainder of my contract.
 - If I decide to cancel for spring 2012, the March 1, 2011 cancellation deadline still applies.
 - Beginning December 1, 2011 I can select my own spring 2012 assignment in Access Plus. If I have not selected a space by December 15, a space will be selected for me using the preferences below.
- Spring 2012 Semester Only Waiver** - I lived on-campus fall 2011 and will be gone all or part of spring 2012.
- I will not incur a cancellation penalty for spring 2012 so long as my program participation can be verified.
 - To return to on-campus housing for 2012-2012, I can complete a contract online in AccessPlus in December 2011.
 - If I complete a 2012-2012 contract prior to May 1, 2012 I may chose my own 2012-2012 assignment in Access Plus. After May 1, a space will be assigned for me using the preferences below.
- Both Fall 2011 Semester and Spring 2012 Semester Waiver** - I will be gone both fall 2011 and spring 2012.
- I will not incur a cancellation penalty for 2011-2012 so long as my program participation for both semesters can be verified.
 - To return to on-campus housing for 2012-2013, I can complete a contract online in AccessPlus in December 2011.
 - If I complete a 2012-2013 contract prior to May 1, 2012 I will chose my own 2012-2013 assignment in Access Plus. After May 1, a space will be selected for me using the preferences below.

Return Assignment Preferences

- I will not return to on-campus housing. I am aware that this does not release me from my spring 2012 contract if I remain a student at ISU.
- I will maintain possession of my current assignment and pay for the space during my absence (fall waivers only).
- I will choose my own return assignment. If I do not select my own assignment, a space will be selected for me using the following preferences:

Area/Building Preferences – Rank the following with 1 being your first choice.

___ Barton/Lyon/Freeman ___ Linden ___ Eaton/Martin ___ Buchanan ___ University Village (UV)
___ Birch/Welch/Roberts ___ Maple ___ Friley ___ Wallace ___ Schilleter Village (SV)
___ Larch/Willow ___ Oak/Elm ___ Helser ___ Frederiksen Court (family housing)

Room Type Preferences – Rank the following with 1 being your first choice. All options not in all buildings. Review the DOR Web site for details.

___ Single room or suite ___ Frederiksen Court 2 bedroom, shared ___ UV 2- bedroom townhouse, shared
___ Double room or suite ___ Frederiksen Court 4 bedroom, private ___ UV 2- bedroom townhouse, private

Specific Assignment / Roommate Preference: _____

Statement of Agreement

- I have read and understood my obligations to my 2011-2012 Housing Contract as outlined in the **2011-2012 Housing Contract Terms and Conditions** (<http://www.housing.iastate.edu/forms/>).
- I understand that submitting this Waiver form releases me from my contract obligations for the Waiver Term I have indicate above so long as my program participation can be verified. I understand that I may be required to submit additional.
- I verify that the information I am providing on this form is accurate.

Student Signature: _____ Date: _____

Once you have completed and signed this form, please send it to:

Mail: Department of Residence
2419 Friley Hall Ames, IA 50012

Fax: 515-294-0623

E-mail: housing@iastate.edu