

Welcome to Summer at ISU!

Hello,

On behalf of the Department of Residence (DOR), thank you for your interest in on-campus housing. The ISU on-campus community is a great place to call home. For **summer 2009**, on-campus housing will be located in Buchanan Hall, Frederiksen Court and Schilleter & University Villages.

Once you factor in utilities, cable, phone service and internet access - *all of which are included in your on-campus summer rate* - living on-campus for the summer is less expensive than most off-campus accommodations. Plus, it's all conveniently billed to your U-bill - no monthly bills (except SUV) or deposits.

Living on-campus for the summer has other advantages as well. All summer housing locations are within easy walking distance of classrooms, libraries, swimming pools and recreational facilities. Not to mention, all locations:

- Are air-conditioned
- Are furnished (excluding SUV)
- Have convenient laundry facilities - some within unit
- Are near restaurant-quality ISU Dining options
- Are located on CyRide routes for easy transportation to classes and activities

Enclosed is the **Summer 2009 New Resident Housing and Dining Contract**. Submitting the contract enters you into a *legally binding* agreement with the DOR, so please review the **2008-2009 Contract Terms and Conditions** on the DOR Web site: <http://housing.iastate.edu/forms/>. Rate information is included on the contract.

Once you have returned your completed contract, a confirmation e-mail / letter will be sent to you. If you do not receive your confirmation within two weeks of submitting your contract, please contact us.

Assignments are based upon the date we receive your contract, the availability of space and your preferences. We will begin making summer assignments mid-April and will continue through the summer. Assignments will be available for you to view online in AccessPlus beginning May 1.

If you have an issue for which you require special housing accommodations, you must submit a Housing Accommodation Request Form (<http://housing.iastate.edu/contracts/requests.html>) to the DOR. Additional details, documentation requirements and submission methods are on the form. If you have a documented disability, it is your responsibility to contact the Disability Resources office (515-294-6624) for assistance with accommodations other than housing.

Please review the online summer housing information (<http://housing.iastate.edu/contracts/summer.html>) so that you can begin making plans to arrive to campus. If you have questions, please e-mail us at housing@iastate.edu.

We look forward to seeing you on-campus this summer!

Sincerely,



Lisa Ludovico
Assistant Director for Assignments and Communications

Enclosure

Please return your **SIGNED**
and **COMPLETED** contract to:

Department of Residence
Mail: 2419 Freiley Hall
Ames, IA 50012

Phone: 515-294-2900
800-854-9050

Fax: 515-294-0623

E-mail: housing@iastate.edu

Summer 2009 New Resident Housing & Dining Contract

NEW Residents are students who did not live on campus spring 2009 semester. Class enrollment is required for New Residents. **CONTINUING** Residents should submit a Summer 2009 Contract Extension and Preference Form (<http://housing.iastate.edu/forms/>). The Terms and Conditions for the 2008-2009 Housing and Dining Contract also cover summer 2009.

Student Information - Please Print Clearly

Last Name: _____ First Name: _____ MI: _____
 Birth Date: _____ ISU ID#: _____ Gender: Female Male
Current Address
 Street Address: _____ Apt. #: _____
 City: _____ State: _____ Zip Code: _____ Country: _____
 Cell Phone #: _____ Current E-Mail: _____

Contract Term Selection Please select one of the options at right. The option you select will be your contract term for summer 2009.	Session(s): Select One	Check-In Date	Check-Out Date	Cancel Deadline
	<input type="radio"/> Session 1 Only = Classes May 18 – July 10	Saturday, May 16	Saturday, July 11	May 1
	<input type="radio"/> Session 2 Only = Classes June 15 – Aug. 7	Saturday, June 13	Saturday, August 8	June 1
	<input type="radio"/> Trial Enrollment = Classes June 15 – Aug. 7 Orientation June 11 – 13	Sunday, June 7	Saturday, August 8	June 1
<input type="radio"/> Entire Summer = Classes May 18 – Aug. 7	Saturday, May 16	Saturday, August 8	May 1	

Assignment Preferences - Summer 2009 on-campus housing will be located in Buchanan Hall, Frederiksen Court Apartments and Schilleter and University Village (SUV) Apartments. For more information, please visit the DOR Web site, <http://www.housing.iastate.edu/>.

- Please rank your top three options from 1 – 3, with 1 being your first choice.
- Single and Super-Single rooms will only be available if space permits. Having a single or super single for summer does not guarantee same for fall. (In Super-Singles, extra furniture will not be removed.)

Buchanan Hall Options Residents of Buchanan are REQUIRED to purchase a meal plan. <input type="checkbox"/> Double Suite <input type="checkbox"/> Single Suite <input type="checkbox"/> Super Single Suite	<input type="radio"/> Check here (in addition to options at left) if you are a graduate student, or 21 or older as of May 1, 2009, and you prefer to live in the 21+ area of Buchanan.	Frederiksen Court Options - You must be 19 or older as of May 1, 2009 or a sophomore or above to live in this area. <input type="checkbox"/> Frederiksen Court two-bedroom shared apartment <input type="checkbox"/> Frederiksen Court four-bedroom private apartment <input type="checkbox"/> Frederiksen Court two-bedroom private apartment
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Request for a specific Buchanan, Frederiksen or SUV assignment: _____

Schilleter / University Villages (SUV) Options
 Check here if you prefer an SUV assignment. Once your contract is received, a staff member will contact you regarding summer availability. Single students (non-family) must be 19 or older as of May 1, 2009 or a sophomore or above to live in this area.

Smoking Preference - While smoking is prohibited on-campus residences, initial roommate assignments are based on smoking preferences. Please check one:

I am a smoker I am not a smoker
 I am not a smoker, but I will live with a smoker

Roommate Preferences - You may list up to three roommates to live with you in Frederiksen Court or Buchanan Hall. You may list one roommate for SUV apartments. Roommates must meet eligibility requirements, be the same gender (except SUV) and request you as a roommate.

	Roommate Name – Last, First, Middle Initial	Roommate Birth Date
1.	_____	_____
2.	_____	_____
3.	_____	_____

Summer 2009 New Resident Rates	Buchanan Hall Suites			Frederiksen Court Apartments			SUV	
	Double	Single	Super Single	2 bedroom shared	4 bedroom private	2 bedroom private	UV – Single Student	SV – Family Housing
Session 1 Only	\$987	\$1,135	\$1,233	\$797	\$1,000	\$1,222	\$551 per month <small>May vary based on apt. type</small>	\$559 per month
Session 2 Only	\$987	\$1,135	\$1,233	\$797	\$1,000	\$1,222		
Trial Enrollment	\$1,092	\$1,256	\$1,365	\$882	\$1,107	\$1,353		
Entire Summer	\$1,480	\$1,702	\$1,850	\$1,195	\$1,500	\$1,833		

ISU Dining Information and Preferences

All summer residents living in Buchanan Hall are **REQUIRED** to contract for a meal plan. If you do not select a plan from the options below, you will be assigned a Premium Cyclone plan. Frederiksen Court and SUV residents are not required to purchase a meal plan, but are encouraged to do so.

- Meals begin with breakfast on May 18 and end with dinner on August 7. All summer Dining Dollar\$ (DD\$) will be issued May 13.
- No meals will be served on May 25. The dinner meal will not be served on July 3 and 4.
- For more information on ISU Dining, please visit the ISU Dining Web site, <http://www.dining.iastate.edu>.

Plans: Select One	Weekly Meals	Session 1 Only		Session 2 Only		Trial Enrollment		Entire Summer	
		DD\$	Rate	DD\$	Rate	DD\$	Rate	DD\$	Rate
<input type="radio"/> Premium Cy Plan	Unlimited	50	\$993	50	\$993	75	\$1141	75	\$1507
<input type="radio"/> Weekly Cyclone 17	17	75	\$848	75	\$848	115	\$988	115	\$1288
<input type="radio"/> Weekly Cyclone 14	14	75	\$808	75	\$808	115	\$943	115	\$1229
<input type="radio"/> Weekly Cyclone 10	10	125	\$779	125	\$779	185	\$924	185	\$1179
<input type="radio"/> Weekly Cyclone 7	7	175	\$707	175	\$707	260	\$861	260	\$1068
<input type="radio"/> Semester 40	40 per term	250	\$580	250	\$580	250	\$580	250	\$580

Statement of Agreement

Please read carefully before signing as this is a legally binding contract with the Department of Residence.

The **Housing and Dining Terms and Conditions** are available online at <http://housing.iastate.edu/forms/>. By signing and submitting this contract I am stating that I have read, understood and accept the **Terms and Conditions** and all documents contained therein, including all applicable **Policy Handbooks**.

- I understand that this contract is for a *space* only. Specific assignments are made on a first-come, first-served basis, comparing preference requests to the space that is available. As such, an assignment within my preferences cannot be guaranteed. Priority is determined using the date that my completed contract is received by the DOR. The DOR reserves the right to make changes in assignments when the university deems it necessary.
- I understand, if I have an issue for which I require special housing accommodations, I must submit a Housing Accommodation Request Form (available online at <http://housing.iastate.edu/contracts/requests.html>) to the DOR. Additional details, documentation requirements and submission methods are on the form. If I have a documented disability, it is my responsibility to contact the Disability Resources office (515-294-6624) for assistance with accommodations other than housing.
- I understand that I am contracting for the entirety of the term I indicated on the front of this contract. Should I wish to cancel my contract I am aware that all cancellations **MUST BE IN WRITING**, e-mail is acceptable, and must include my full name and University ID. **VERBAL CANCELLATIONS WILL NOT BE ACCEPTED**. I understand that I may have to pay cancellation fees.
- I understand that if I am assigned to Buchanan Hall I am required to contract for a meal plan. If I do not select a meal plan, I will be assigned a Premium Cyclone plan. I may change to another plan, for which I am eligible, using Access Plus.
- I verify that the information I am providing on this contract is accurate.
- By signing this contract, I authorize the ISU Department of Residence to access my student educational records maintained by Iowa State University for legitimate business purposes associated with my residing in University Housing. I also authorize the ISU Department of Residence to disclose contact information about me to my assigned roommates including my name, e-mail address, home address and phone number.
- I, the undersigned, guarantee payment of all rents and fees for the assigned space. It is my responsibility to review these rates on the DOR Web site, <http://www.housing.iastate.edu/>

Student Signature: _____

Date: _____

Parent/Guardian Signature (if student is under 18): _____

Date: _____

FERPA Statement and Records Release - optional

Pursuant to the Family Educational Rights and Privacy Act (FERPA), the Iowa Fair Information Practices Act, Iowa Code, Section 22.11 (1987) and Iowa State University policy, the DOR does not release personally identifiable information and/or records to parents/guardians without the written permission of the student OR the parent/guardian providing a copy of the most recent tax return demonstrating the student is a financial dependent.

- By signature below I authorize the ISU DOR to release information in my student records to the individuals identified below.
- I understand that this authorization shall remain in effect until revoked by me in writing and delivered to the ISU DOR.

Release information to: _____

Release information to: _____

Student Signature: _____

Date: _____

Once you have completed and signed your contract, please send it to:

Mail: Department of Residence
2419 Friley Hall Ames, IA 50012

Fax: 515-294-0623

E-mail: housing@iastate.edu