

**2008-2009 International Exchange Student
Room and Board Contract**

Before signing, please read this **ENTIRE** document and the **2008-2009 HOUSING CONTRACT TERMS AND CONDITIONS**.

Student Information - Please Print Clearly

Last Name: _____ First Name: _____ MI: _____

Date of Birth: ____/____/____ Gender: ____ Female ____ Male

Current Address

Street Address: _____ Apt. #: _____

City: _____ Country: _____ Postal Code: _____

Phone #: (____) _____ Current E-Mail: _____

Office Use Only ~ ISU ID#: _____

Contract Term - Please select one.

<input type="radio"/> Fall 2008 only	Aug. 19, 2008 – Dec. 20, 2008
<input type="radio"/> Fall 2008 AND Spring 2009	Aug. 19, 2008 – May 9, 2009
<input type="radio"/> Spring 2009 only	Jan. 8, 2009 – May 9, 2009

Smoking Preference - Please select one. While smoking is prohibited in all residence halls and Frederiksen Court, residence hall roommates will be paired based upon smoking preference.

- I am a smoker
- I am not a smoker
- I am not a smoker, but I will live with a smoker

Assignment Options for International Exchange Students

Most housing for international exchange students is located in "plus break" areas that remain open during Winter Break (Dec. 20th – Jan 9th). There is no additional charge for "plus break" housing.

- Rank at least four (4) of the following from 1 - 4, with 1 being your first choice. You may rank more than four, but you must rank at least four.

<u>Linden Hall Options</u>	<u>Buchanan Hall</u>	<u>Frederiksen Court</u>	<u>Wallace Hall</u>	<u>Richardson Court</u>
<ul style="list-style-type: none"> Open Winter Break For students under 21 Meal plan required Traditional style hall Double and triple rooms Shared bathroom on hallway Single gender houses, except Devitt (see below) 	<ul style="list-style-type: none"> Open Winter Break For students 19 and over Meal plan required Suite style hall Double and single rooms Semi-private bathrooms Co-ed houses 	<ul style="list-style-type: none"> Open Winter Break For students 19 and over No meal plan required 4 person apartments Private and shared bedrooms Kitchen, bathroom and laundry in each unit Semi-private bathrooms Single-gender within unit 	<ul style="list-style-type: none"> Open Winter Break For students 19 and over No meal plan required Traditional style hall ALL SINGLE ROOMS Shared bathroom on hallway Co-ed houses 	<ul style="list-style-type: none"> CLOSED Winter Break For students under 21 Meal plan required Traditional style hall Double, triple and single rooms Shared bathroom on hallway Single gender houses, except Devitt (see below)
<p>_____ Standard room, single gender house</p> <p>_____ Devitt Multi-Cultural House (co-ed)</p> <p>Devitt House residents gain a unique cultural experience as they are paired with roommates from different countries.</p>	<p>_____ Double Suite</p> <p>_____ Single Suite</p>	<p>_____ Shared bedroom</p> <p>_____ Private bedroom</p>	<p>_____ Single room</p>	<p>_____ Standard room, coed house</p> <p>_____ Standard room, single gender house</p>

**** IMPORTANT: You must also complete the information on the reverse of this contract ****

Roommate Preferences

If you have a preference for a specific roommate, please contact Jane Edwards, Study Abroad office at jedwards@iastate.edu.

ISU Dining Information

Meal plans are required in Buchanan Hall, Linden Hall and Richardson Court. Meal plans are encouraged, but not required in Wallace Hall or Frederiksen Court. International exchange students contracting for Buchanan Hall, Linden Hall or Richardson Court will initially be assigned the Premium Cy Plan. If you would like to change your meal plan, you will be able to do so during the first week of classes. More information regarding meal plans is available on the ISU Dining Web site: www.dining.iastate.edu.

Statement of Agreement

Please read carefully before signing as this is a legally binding contract with the Department of Residence.

The **2008-2009 Housing Contract Terms and Conditions** are available online at http://www.housing.iastate.edu/document_library.php.

By signing and submitting this contract I am stating that I have read, understood and accept the **Terms and Conditions** and all documents contained therein, including all applicable **Policy Handbooks**.

- I understand that this contract is for a *space* only. Specific assignments are made on a first-come, first-served basis, comparing preference requests to the space that is available. As such, an assignment within my preferences cannot be guaranteed. Priority is determined using the date that my completed contract is received by the DOR. The DOR reserves the right to make changes in assignments when the university deems it necessary.
- I am aware that if I have a documented disability, it is my responsibility to contact the Disability Resources office (515-294-6624) for assistance with housing. For other physical, psychological or cognitive issues that require special accommodation, I will include with this contract a letter of explanation detailing my needs and a statement of medical necessity from my treating physician. All supplementary materials will contain my full name.
- I understand that I am contracting for the entirety of the term I indicated on the front of this contract. Should I wish to cancel my contact I am aware that all cancellations **MUST BE IN WRITING**, e-mail is acceptable, and must include my full name, **VERBAL CANCELLATIONS WILL NOT BE ACCEPTED**. I understand that I may have to pay cancellation fees.
- I understand if that I am assigned to Buchanan Hall, Linden Hall or Richardson Court I am required to contract for a meal plan. I will initially be assigned the Premium Cy Plan. I may change to another plan, for which I am eligible, during the first week of classes.
- I verify that the information I am providing on this contract is accurate.
- By signing this contract, I authorize the ISU Department of Residence to access my student educational records maintained by Iowa State University for legitimate business purposes associated with my residing in University Housing. I also authorize the ISU Department of Residence to disclose contact information about me to my assigned roommates including my name, e-mail address, and home address.
- I, the undersigned, guarantee payment of all approved rents and fees for the assigned space. The Board of Regents, State of Iowa, will approve room and board rates at its **April** meeting. It is my responsibility to view the DOR Web site to review these rates: <http://www.housing.iastate.edu/>.
- Once you have completed and signed this contract, please return it along with your Exchange Student application. This contract will be forwarded to the Department of Residence after you have been accepted by Iowa State University.

Student Signature: _____ Date: _____

Parent/Guardian/Guarantor Signature (if student is under 18): _____ Date: _____

Please note (optional):

Under Federal law information in university student records cannot be released to parents or guardians unless the university student authorizes release of his or her information in university student records to his or her parents/guardians OR the parent or guardian provides a copy of their most recent income tax returns that demonstrate the student is financially dependent on the parents/guardians. By signature below I authorize the ISU Department of Residence to release university housing related information in my student records to the parents/guardians identified below. I understand that this AUTHORIZATION shall remain in effect until revoked by me in writing and delivered to the ISU Department of Residence.

Release information to: _____ Relation to Student: _____

Student Signature: _____ Date: _____