

# 2006-2007 Iowa State University Room & Board Contract

## Student Information ~ Please Print Clearly

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Last Name, First Name, M.I.

ISU ID Number

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Current Street Address

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Current City, State, Zip Code

Country

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Current Home Telephone Number

Date of Birth

Gender:

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Current E-mail Address

Male

Female

## Important Read Carefully

By executing this contract I acknowledge that:

- I am entering into a legally binding contract with the Department of Residence.
- 2006-2007 Terms and Conditions are available online at [www.housing.iastate.edu/terms\\_and\\_conditions.php](http://www.housing.iastate.edu/terms_and_conditions.php) and that I have read and agree to them and all documents contained therein by reference as part of the contract process.
- This contract is for space only. Preference requests will be accommodated, **IF** space is available. Assignments are made on a first-come, first-served basis, by contract-received date. The Department of Residence reserves the right to make changes in assignments when the university deems it necessary.
- I am contracting for the entire contract period. Fall semester only contracts ARE NOT available.
- I agree to pay approved rents and fees for the space I am assigned.
- The Board of Regents, State of Iowa, will approve room and board rates at its April 2006 meeting. It is my responsibility to view the Department of Residence Web page to review these approved rates.
- I understand that if I am assigned to Richardson Court, Union Drive, or Buchanan residence halls I am required to contract for some type of meal plan. The meal plans for which I am eligible to contract depend on my housing assignment. Initially I will be assigned a Cyclone 17 Plus plan. I may change to another type plan for which I am eligible at a later time using AccessPlus.
- I may cancel my 2006-2007 academic year contract without penalty until May 1, 2006 for newly admitted students and March 3, 2006 for currently enrolled students. If I have a contract that begins Spring 2007, I may cancel my contract by November 1, 2006 without penalty. After these dates, as described in the 2006-2007 Terms and Conditions, certain penalties will apply. If I cancel after the deadline, I may be responsible for a maximum of 80% of the value of the room and board (if applicable) contract plus the prepayment. **ALL CANCELLATIONS MUST BE RECEIVED IN WRITING. VERBAL CANCELLATIONS WILL NOT BE ACCEPTED.**
- By signing this contract, I authorize the ISU Department of Residence to access my student educational records maintained by Iowa State University for legitimate business purposes associated with my residing in University Housing. I also authorize the ISU Department of Residence to disclose contact information about me to my assigned roommates including my name, e-mail address, home address and phone number.
- \*\*If I have a documented disability, I will contact Disability Resources (515) 294-6624 for assistance with housing. **For other physical or mental conditions that require special accommodation, I will include with this contract a letter of explanation detailing my needs together with a medical doctor's statement of medical necessity (including my student ID number.)**
- I understand that a \$125.00 prepayment and \$10.00 non-refundable processing fee will be added to my university bill. (For new students, the \$135 is included in the \$275.00 acceptance fee paid to the admission office.)

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Student Signature

Date

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Parent Guardian Signature (if student is under 18)

Date

**Return SIGNED contract to: Department of Residence, Administrative Services, 2419 Friley Hall, Ames, IA 50012, or you may complete your contract on-line using Access Plus.**

For more information on any items contained in this contract, please visit the DOR Web site, [www.housing.iastate.edu](http://www.housing.iastate.edu).

**Please note (optional):** Under Federal law information in university student records cannot be released to parents or guardians unless the university student authorizes release of his or her information in university student records to his or her parents/guardians OR the parent or guardian provides a copy of their most recent income tax returns that demonstrate the student is financially dependent on the parents/guardians. By signature below I authorize the ISU Department of Residence to release university housing related information in my student records to the parents/guardians identified below. I understand that this AUTHORIZATION shall remain in effect until revoked by me in writing and delivered to the ISU Department of Residence.

Release information to: \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

**Term of Contract ~ Check one term for each preference you select**

**Union Drive, Richardson Court, and Wallace Hall**

- Fall 2006 & Spring 2007 = Aug. 18, 2006 – May 5, 2007 \*       Spring 2007 = Jan. 4, 2007 – May 5, 2007 \*

**Buchanan Hall**

- Fall 2006 & Spring 2007 = Aug. 18, 2006 – May 5, 2007 \*       Spring 2007 = Jan. 4, 2007 – May 5, 2007 \*  
 Fall 2006 - Summer 2007 = Aug. 18, 2006 – Aug. 4, 2007 \*       Spring 2007 & Summer 2007 = Jan. 4, 2007 – Aug. 4, 2007 \*

**Frederiksen Court Apartments**

- Fall 2006 & Spring 2007 = Aug. 18, 2006 – May 5, 2007 \*       Spring 2007 = Jan. 4, 2007 – May 5, 2007 \*  
 Fall 2006 - Summer 2007 = Aug. 18, 2006 – Aug. 4, 2007 \*       Spring 2007 & Summer 2007 = Jan. 4, 2007 – Aug. 4, 2007 \*

**Schilleter or University Village (SUV) Apartments**

- Fall 2006 & Spring 2007 = Aug. 18, 2006 – May 5, 2007 \*       Spring 2007 = Jan. 4, 2007 – May 5, 2007 \*  
 Fall 2006 - Summer 2007 = Aug. 18, 2006 – Aug. 4, 2007 \*       Spring 2007 & Summer 2007 = Jan. 4, 2007 – Aug. 4, 2007 \*

*\*Please Note: Actual move-in/move-out dates will be determined by the Department of Residence*

**SUV Preferences**

If a current SUV resident referred you to SUV, tell us who and that person will receive a referral bonus (name required at time of contracting):

\_\_\_\_\_

\_\_\_\_\_

Name of SUV Resident Who Referred You

Current SUV Assignment

SUV Contract Type (see page 3 for eligibility requirements):

- SINGLE Student Housing       FAMILY Housing – On page 4, list the names and birth dates of spouse/partner and/or children.

SINGLE Student Roommate Preference - If I am assigned to a 2 bedroom apartment:

- I prefer to keep the apartment to myself – WITHOUT a roommate. I understand I will pay the entire apartment rent.  
 I prefer to share the apartment and I want the DOR to assign me a roommate. I understand I will pay ½ the apartment rent.  
 I prefer to share the apartment and I will find my own roommate. I understand I will pay the entire apartment rent until I find one.

A limited number of furnished apartments are available for SINGLE students. I would prefer a furnished apartment if one is available:

- No       Yes – I am aware there is an additional charge for a furnished apartment.

I wish to have a pet in my SUV apartment:

See the SUV Pet Policy on the DOR Web site for more information - <http://www.housing.iastate.edu/contract/2005%20SUV%20Pet%20Policy.pdf>.

- No       Yes – A signed Pet Policy form is attached to this contract.

**Personal Preferences**

**Smoking Preference** - I am a smoker or, for SUV Family Housing, a member of my family smokes:

- Yes       No       No, but I would accept an assignment with a smoking roommate.

**Single Room Preference**

A limited number of single rooms are available in Oak, Elm, Birch, Barton, Linden, Lyon, Freeman, Welch, Roberts and Friley for an additional cost.

- No - I am not interested in a single room.       Yes - I am interested in a single room if one is available.

**Summer Housing Preference** - I am interested in on-campus housing for Summer 2006 (Buchanan Hall, Frederiksen Court or SUV)

- No       Yes

## Neighborhood Eligibility Requirements

In order to be eligible to live in on-campus housing, individuals must be in good financial standing with ISU and must meet one of the following criteria: (1) the individual must be enrolled as a student at ISU; or (2) the individual must be registered and enrolled in the Admissions partnership Program, offered through ISU and DMACC. Additional eligibility requirements for specific neighborhoods are as follows: indicated below.

- ❖ **Union Drive and Richardson Court** Any incoming student, direct from high school; transfer students 19 or younger by August 1, 2006.
- ❖ **Buchanan Hall** Any continuing student 19 or older by August 1, 2006; second-year and above transfer students; students accepted into the Entrepreneurial Learning Community. Graduate section eligibility = 21 or older August 1, 2006 or graduate student classification
- ❖ **Wallace Hall** Any continuing student 19 or older by August 1, 2006; second-year and above transfer students; graduate students
- ❖ **Frederiksen Court Apartments** Any continuing student 19 or older by August 1, 2006; second-year and above transfer students.
- ❖ **SUV Single Student Housing** Any continuing student 19 or older August 1, 2006; second-year transfer and above students; graduate students; students classified as Post Doc.
- ❖ **SUV Family Housing** Any student married/in a domestic relationship or with custody/visitation rights for dependant children; that student's spouse/domestic partner; that student's dependant children

**Room Preferences** - Rank **ONLY** your top 6 choices in the boxes below, from 1 – 6, with 1 being your first choice.

- ❖ Rank only those you are eligible for as described above
- ❖ Some preferences are extremely popular, so it is important for you to identify all 6 preferences to increase your chances of getting an assignment that meets your needs. **Preference requests will be accommodated, IF space is available.**
- ❖ Assignments are made on a first-come, first-served basis, by contract-received date. The Department of Residence reserves the right to make changes in assignments when the university deems it necessary.

	<u>Rank 1-6</u>	<u>Neighborhood/Hall</u>	<u>Room Type</u>	
<b>Residence Halls</b>		Richardson Court - Maple	Coed Hall, Single Gender House, A/C, Substance Free, Room	
		Richardson Court - Maple	Coed Hall, Single Gender House, A/C, Substance Free, Suite	
		Richardson Court - Freeman	Coed Hall, Male House, No A/C, Room	
		Richardson Court - Barton, Lyon, Freeman	Coed Hall, Coed House, No A/C, Room	
		Richardson Court - Willow, Larch	Coed Hall, Coed House, A/C, Room	
		Richardson Court - Willow	Coed Hall, Single Gender House, A/C, Room	
		Richardson Court - Linden	Coed Hall, Single Gender House, No A/C, Plus break, Room	
		Richardson Court - Oak, Elm, Birch, Welch, Roberts	Single Gender Hall, No A/C, Room	
		Richardson Court	Any Room or Suite	
		Union Drive - Friley	Coed Hall, Coed House, A/C, Room	
		Union Drive - Friley	Coed Hall, Single Gender House, A/C, Room	
		Union Drive - Friley	Coed Hall, Single Gender House, A/C, Substance Free, Room	
		Union Drive – Friley, Helser	Coed Hall, Single Gender House, No A/C, Room	
		Union Drive - Friley	Coed Hall, Female House, No A/C, Substance Free, Room	
		Union Drive - Martin	Coed Hall, Single Gender House, A/C, Suite	
		Union Drive - Eaton	Coed Hall, Single Gender House, A/C, Substance Free, Suite	
		Union Drive - Martin	Coed Hall, Single Gender House, A/C, Super Suite	
		Union Drive - Martin	Coed Hall, Coed House, A/C, Suite	
		Union Drive - Eaton	Coed Hall, Coed House, A/C, Substance Free, Suite	
		Union Drive - Martin	Coed Hall, Coed House, A/C, Super Suite	
		Union Drive	Any Room or Suite	
		Buchanan Hall	Coed Hall, Coed House, A/C, Double Suite	
		Buchanan Hall	Coed Hall, Coed House, A/C, Single Suite	
		Buchanan Hall	Coed Hall, Coed House, A/C Grad (21+) Double Suite	
		Buchanan Hall	Coed Hall, Coed House, A/C Grad (21+), Single Suite	
		Wallace Hall	Coed Hall, Coed House, No A/C, Single Room	
	<b>Apartments</b>		Frederiksen Court	Private Bedroom - 4 Bedroom Apartment – 4 People
			Frederiksen Court	Shared Bedroom- 2 Bedroom Apartment – 4 People
		SUV - Single Student - University Village	1 Bedroom, 1 Level Apartment (Limited Availability)	
		SUV - Single Student - University Village	2 Bedroom, 1 Level Apartment, Private	
		SUV - Single Student - University Village	2 Bedroom, 1 Level Apartment, Shared	
		SUV - Single Student - University Village	2 Bedroom, Townhouse, Private	
		SUV - Single Student - University Village	2 Bedroom, Townhouse, Shared	
		SUV - Family Housing - Schilleter Village	2 Bedroom, 1 Level Apartment	
	SUV - Family Housing - Schilleter Village	Deluxe 2 Bedroom, 1 Level Apartment		

### Roommate Requests or Apartment Occupants for SUV and Frederiksen Court

Roommates must meet eligibility requirements, be the same gender (except at SUV Apartments), and request you as a roommate. The earliest contract date will be used to establish assignment priority. **(For SUV Family Housing, list spouse/domestic partner first, then children. List date of birth if no ISU Student Number available).**

1. \_\_\_\_\_  
Last Name, First Name, M.I. ISU ID Number (if applicable) or Birthday
2. \_\_\_\_\_  
Last Name, First Name, M.I. ISU ID Number (if applicable) or Birthday
3. \_\_\_\_\_  
Last Name, First Name, M.I. ISU ID Number (if applicable) or Birthday

We do everything we can to accommodate roommate requests, if space is available. If you do not list a roommate request, one will be assigned to you.

### Learning Communities - optional

Check only one (1) option for which you are **eligible**. See the DOR Web site, [www.housing.iastate.edu/residential\\_learning\\_communities.php](http://www.housing.iastate.edu/residential_learning_communities.php) for more information. Please be aware that some Learning Communities may be full by the time we receive your paper contract. For the most updated information and the best chance of joining the Learning Community of your choice, we suggest that you submit your Housing Contract on-line if possible.

Learning Community	Room Type / Hall Information
Agricultural & Bio-systems Engineering – Transfer (ABE)	A/C, 4 Person 2 Bedroom Shared Apartment, Frederiksen Court
Agricultural & Bio-systems Engineering (ABE)	Coed Hall, Single Gender House, A/C, Substance Free, Room, Maple
Agriculture Community Encourages Success (ACES)	Coed Hall, Single Gender House, A/C, Substance Free, Room, Maple
Air Force ROTC	Coed Hall, Coed House, A/C, Room, Larch
Army ROTC	Coed Hall, Coed House, A/C, Room, Willow
Biology Education Success Team (BEST)	Coed Hall, Single Gender House, A/C, Substance Free, Room, Maple,
Business Learning Team – Transfer (BLT)	Coed Hall, Coed House, A/C, Double Suite, Buchanan
Business Learning Team (BLT)	Coed Hall, Single Gender House, A/C, Substance Free, Suite, Eaton
Business Learning Team (BLT)	Single Gender Hall, No A/C, Room, Elm/Welch
Business Learning Team (BLT)	Coed Hall, Single Gender House, A/C, Substance Free, Room, Maple
Chemical Engineering	Coed Hall, Coed House, A/C, Room, Friley
Common Threads	Coed Hall, Single Gender House, A/C, Substance Free, Room, Maple
Community Learning for Undeclared Engineers (CLUE)	Coed Hall, Male Only House, A/C, Room, Friley
Community Learning for Undeclared Engineers (CLUE)	Coed Hall, Female Only House, A/C, Substance Free, Room, Friley
Computer Engineering	Coed Hall, Male Only House, A/C, Substance Free, Room, Friley
Computer Engineering	Coed Hall, Single Gender House, A/C, Room, Friley
Computer Science	Coed Hall, Single Gender House, No A/C, Room, Friley
Computer Science	Coed Hall, Male Only House, A/C, Room, Friley
Cross Cultural	Coed Hall, Coed House, No A/C, Plus Break, Room, Linden
Design Exchange	Coed Hall, Single Gender House, No A/C, Plus Break Optional, Room, Linden
Design Exchange	Coed Hall, Single Gender House, A/C, Room, Friley
Engineering Transfer Learning Community (ETLC) – Transfer	A/C, 4 Person 4 Bedroom Apartment, Frederiksen Court
Entrepreneurship and Innovation Learning Community (EILC)	Coed Hall, Coed House, A/C, Double Suite, Buchanan
Entrepreneurship and Innovation Learning Community (EILC)	Coed Hall, Coed House, A/C, Single Suite, Buchanan
Food Science & Human Nutrition	Coed Hall, Single Gender House, A/C, Substance Free, Suite, Eaton
Horticulture	Coed Hall, Coed House, A/C, Room, Willow
Leadership Engineering Academic Diversity (LEAD)	Coed Hall, Coed House, A/C, Room, Friley
Multicultural Learning Community (MLC)	Coed Hall, Female Only House, No A/C, Room, Friley
Multicultural Learning Community (MLC)	Coed Hall, Male Only House, A/C, Room, Friley
Natural Resource Ecology & Management (NREM)	Coed Hall, Single Gender House, A/C, Room, Willow
Transport– Transfer	Coed Hall, Coed House, A/C, Double Suite, Buchanan
Transport– Transfer	A/C, 4 Person 2 Bedroom Shared Apartment, Frederiksen Court
Women in Science & Engineering – Transfer (WISE)	A/C, 4 Person 4 Bedroom Apartment, Frederiksen Court
Women in Science & Engineering (WISE)	Coed Hall, Coed House, A/C, Room, Larch
Women in Science & Engineering (WISE)	Coed Hall, Female House, A/C, Suite, Eaton/Martin
Women in Science & Engineering (WISE)	Coed Hall, Female House, A/C, Substance Free, Room, Friley
Women in Science & Engineering (WISE)	Female Hall, No A/C, Room, Oak/Elm
Women in Science & Engineering (WISE)	Coed Hall, Female House, No A/C, Room, Friley
Women in Science & Engineering (WISE)	Coed Hall, Female House, No A/C, Substance Free, Room, Friley
Women in Science & Engineering (WISE)	Coed Hall, Female House, A/C, Room, Friley