

2013-2014 On-Campus Housing and Dining Contract Waiver Form

Revised: February 2013

Waivers are for contracted residents participating in a University-recognized, for credit, program (student teaching, co-op, internship, or study abroad) or who will be away from campus due to medical issues or active military duty. Programs must be outside the city of Ames, IA to be exempt from the cancellation penalty.

Cancellation penalties are waived only if your program participation is verified and only during the time you are away from ISU.

Student Information - Please Print Clearly

Last Name: _____ First Name: _____ ISU ID#: _____
2013-2014 Hall / Bldg.: _____ House: _____ Room/Apt. #: _____
E-mail: _____ Cell Phone: _____ Other: _____

Program Information

Program Name: _____ Start Date: _____
Program Location: _____ Return Date: _____

Waiver Term

Fall 2013 Semester Only Waiver - I will be gone all or part of fall 2013 and will return to on-campus housing for spring 2014.

- I understand that I am **REQUIRED** to return to on-campus housing for the spring 2014 semester to fulfill the remainder of my contract.
- I can select a spring 2014 assignment in AccessPlus December 5-16, 2013. After December 16, the DOR will assign me using my below preferences.
- If I decide to cancel for spring 2014, the March 1, 2013 cancellation deadline still applies.

I will not return to on-campus housing. I am aware that this does not release me from my spring 2014 contract if I remain a student at ISU.

I will maintain possession of my fall 2013 assignment and pay for the space during my absence.

If I do not select my own return assignment, one will be selected for me using the following preferences:

Assignment Preferences – Rank the following with 1 being your first choice. Please rank more than one option in case your first choice is unavailable.

- | | | |
|--------------------------------------|--------------------------------------|---|
| ___ Double Room: Barton/Lyon/Freeman | ___ Double Room: Oak/Elm | ___ Single Room: Wallace/Wilson |
| ___ Double Room: Birch/Welch/Roberts | ___ Double Room: Wallace/Wilson | ___ Triple Room: Anywhere |
| ___ Double Suite: Buchanan | ___ Single Room: Barton/Lyon/Freeman | ___ Frederiksen Court – 2 bedroom, shared |
| ___ Double Suite: Eaton/Martin | ___ Single Room: Birch/Welch/Roberts | ___ Frederiksen Court – 4 bedroom, private |
| ___ Double Room: Friley | ___ Single Suite: Buchanan | ___ UV 2- bedroom townhouse, shared |
| ___ Double Room: Helser | ___ Single Room: Friley | ___ UV 2- bedroom townhouse, private |
| ___ Double Room: Larch/Willow | ___ Single Room: Helser | ___ UV 2- bedroom townhouse, private – PET FRIENDLY |
| ___ Double Room: Linden | ___ Single Room: Linden | ___ SV 2- bedroom family apartment |
| ___ Double Room: Maple | ___ Single Room: Oak/Elm | ___ SV 2- bedroom family apartment – PET FRIENDLY |

Specific Assignment / Roommate Preference: _____

Spring 2014 Semester Only Waiver - I have lived / will live on-campus fall 2013 and will be gone all or part of spring 2014.

- In addition to submitting this Waiver form, I must also cancel my Housing Contract in AccessPlus.
- To return to on-campus housing for 2014-2015, I can submit a contract in AccessPlus beginning December 2013.
 - I will then participate in the Recontracting process in February 2014 to select my own assignment.
 - On March 1, 2014, if I have not selected an assignment, the DOR will cancel my contract so that I can avoid the cancellation penalty.

Both Fall 2013 and Spring 2014 Waiver - I will be gone both fall 2013 and spring 2014.

- In addition to submitting this Waiver form, I must also cancel my Housing Contract in AccessPlus.
- To return to on-campus housing for 2014-2015, I can submit a contract in AccessPlus beginning December 2013.
 - I will then participate in the Recontracting process in February 2014 to select my own assignment.
 - On March 1, 2014, if I have not selected an assignment, the DOR will cancel my contract so that I can avoid the cancellation penalty.

Statement of Agreement

- By signing and submitting this form, I am stating that I have read and understand the information on this form and in the 2013-2014 Housing Contract Terms and Conditions (<http://housing.iastate.edu/data/forms>).
- I understand that I am responsible for the accuracy of the information provided on both this form. Inaccurate or false information may result in penalties including, but not limited to, the 80% penalty, forfeiture of my prepayment, and additional rent charges.

Student Signature: _____ Date: _____

Please return your **COMPLETED**
Contract Waiver Form to:

Mail: Department of Residence
2419 Friley Hall, Ames, IA 50012

Phone: 515-294-2900
Fax: 515-294-0623

E-mail: housing@iastate.edu